

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, July 8, 2021

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

Don Mach, President
David Sander, Treasurer
Robert Wills, Secretary
Allen Hess, Director
Kristen Gilfillan, Director
Erin Slavik, Director
Suzanne Bredlau, Director

ABSENT

Kathryn O'Brien, Vice President

IN ATTENDANCE

Terrie Brown, SCS Management Services

Homeowners: See attached Sign In sheet

GENERAL SESSION

Director Mach called the General Session to order at 6:30 p.m. with quorum established.

HOMEOWNERS/GUESTS TO ADDRESS THE BOARD

Ms. Pierce from the 1100 block of Flagmore was in attendance and spoke regarding her neighbor and the condition of their home. Director Sander will go by to check property.

Ms. Geraci addressed the board concerning the bayou walkway repair. Director Mach responded that she would need to contact Harris County as they were responsible for maintenance in that area.

Two residents were in attendance to discuss barking dogs. Director Mach requested Ms. Brown send an information packet so that the residents could contact Harris County in reference to barking dogs.

MINUTES:

Director Wills motioned to approve the minutes from the June 10, 2021, meeting without correction. Director Gilfillan seconded the motion. All were in favor.

COMMITTEE REPORTS:

- *Architectural Review*
Director Hess stated that there were approximately ten (10) applications submitted in June. All were approved with little problems. Director Hess stated that processing was fairly quick with the new system.
- *Community Relations*
Director Slavik stated she was still learning what her role was, however, did note that there was a good turnout for the 4th of July Parade, with approximately 120-125 in attendance.

Director Mach reported that the Back-to-School Pizza Party was coming up on August 16th and that he would be picking up the pizzas. Director Bredlau volunteered to pick up the drinks and ice as well as providing at least one cooler.

Director Slavik will post notices on Facebook and Next Door. Party is open to all residents.

Environmental Control

- *Alleyways*

It was noted that the painting of the alleys had been completed.

- *Park*

Director Slavik reported that Kiddie Kusion had been installed, new flags were purchased and a senior from the High School would be building a new library for the park as well as holding a book drive to gather books for the library.

The initial idea was to repair the existing library; however, this is being done as an eagle project and needs to be done completely from scratch.

Director Slavik also stated that she had obtained an estimate to trim all of the trees at the park in the amount of \$720.00. Director Wills motioned to accept the proposal. Director Bredlau seconded the motion. All were in favor. Director Slavik will notify Custom Scapes.

- *Landscape*

Director Mach stated that the dead plants along Kingsland Blvd would be replaced at a cost of approx. \$5,930.00. Discussion continued with Director Mach noting that although the community does not own the medians, they do take care of them.

FINANCIAL/TREASURERS REPORT

Director Sander that there were two (2) CD's coming up for renewal in July and that they were staying within budget.

Director Mach announced that at the first of July approximately 71 residents were sent the Last Chance letter, which usually gets good results.

ACTION ITEM LIST

The current Action Item List was presented in written form and reviewed by Director Mach.

Director Mach spoke briefly in reference to the unlicensed group home on Walworthen and the recent actions taken against it.

OLD BUSINESS:

Action taken Outside of Meeting

No action was taken outside of the meeting.

No old business was discussed.

NEW BUSINESS

Accept Director O'Brien's Resignation

Director Wills motioned to approve the emailed resignation from Director O'Brien. Director Bredlau seconded the motion. All were in favor.

Appoint Director to fill Vacant Term

With neither of the nominees present, appointment of a director was tabled. Nominees will be invited to the August meeting to address the board with their desire to be on the board.

There was a brief discussion in reference to the annual meeting in December. Those whose terms will be expiring were asked to notify of their intent to rerun by August.

Landscape Bids

Landscape bids were submitted in written form for the board's review. Ms. Brown stated that she had requested bids from four (4) companies with only two (2) responding. After reviewing the information submitted Director Wills motioned to approve the proposal submitted by Custom Scapes, their current maintenance company. Director Bredlau seconded, motion passed.

Insurance Bids

The insurance bids were presented in written form, Ms. Brown stated that she had reached out to four (4) companies with only two responding. Proposals were reviewed, Director Wills motioned to approve the proposal from Ted Allen, their current company. Director Bredlau seconded the motion. All were in favor.

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 7:45 pm.

The Executive Session was called to order at 7:48 pm.

LEGAL LIAISON REPORTS:

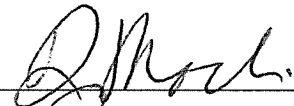
Delinquency Report

Director Mach reviewed his synopsis of the attorney's legal status report.


BOARD DECISION REPORT

The Board Decision Report was reviewed, two (2) violations were recycled.

ADJOURNMENT: There being no further business to come before the Board, Director Wills motioned to adjourn the meeting at 8:10 pm. Director Sander seconded the motion. Meeting adjourned.

ATTEST 

DATE 8-12-21

ATTEST 

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