

**Nottingham Country Community Association, Inc.**  
Meeting of the Board of Directors  
Thursday, June 15, 2023

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

The Executive Session was called to order at 6:30 pm.

Director Mach reviewed the delinquency report prepared from Mr. Gainer's status report. The Board reviewed and discussed the Deed Restriction report, there were 5 violations sent to the attorney, three violations were closed and two violations were set to monitor

**ADJOURNMENT:** There being no further business to come before the board, the Executive Session adjourned at 6:59 pm.

DIRECTORS PRESENT

David Sander, President  
Kristen Gilfillan, Vice President  
Brittany Severin, Treasurer  
Heather Nordhaus, Director  
Don Mach, Secretary

DIRECTORS ABSENT

Suzanne Bredlau, Director  
Allen Hess, Director

IN ATTENDANCE

Telee Horacefield, Chaparral Management  
Homeowners: Thirty homeowners were in attendance.

**GENERAL SESSION**

Director Sander called the General Session to order at 7:04 p.m. with quorum established.

**HOMEOWNERS/GUESTS TO ADDRESS THE BOARD**

Sargant Felix with Precinct 5 Constables was in attendance.

Topics discussed included homeowners concerned with the lack of patrol presence, calls for service not being reported on the constable report and lack of engagement from the constables patrolling the community. Other topics included entrance landscaping, mosquito spraying, and the Alleyways.

**APPROVAL OF MINUTES:**

The minutes of the June 15, 2023, meeting was presented to the board for review. Director Sanders made a motion to approve the minutes as written. Director Severin seconded the motion. All were in favor.

**COMMITTEE REPORTS**

*Community Relations*

Director Nordhaus reported the parade was a success. Back to School pool party will be the next event which is planned for early August.

*Environmental Control*

Alleys – two areas need repair in the 600 block of S Fry

*Park*

There is a light pole that is rusting and is scheduled to be replaced.

*Landscape*

Tabled

*Newsletter*

No report given.

*Yard of the Season*

On the newsletter

**TREASURERS REPORT**

The June 2023, financial reports were presented for the Board’s review.

**MANAGEMENT REPORT**

*Board Decision Report*

The Board Decision Report was presented for review. There were ten (10) accounts needing board action. The Board of Directors unanimously voted to approve closing three (3) violations, sending five (5) to the attorney and placing two (2) on monitor.

**NEW BUSINESS**

*Insurance Renewal*

Director Mach motioned to approve the proposal for HOA insurance renewal, Director Severin seconded the motion, all in favor. The motion passed unanimously.

**ADJOURNMENT:** There being no further business to come before the board, the General Session adjourned at 9:24 pm.

ATTEST Kristen C. Giffilla

DATE 8/10/23

ATTEST [Signature]

DATE 8/10/2023