

# **Nottingham Country Community Association, Inc.**

Meeting of the Board of Directors

Thursday, March 10, 2022

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

## **DIRECTORS PRESENT**

David Sander, President  
Kristen Gilfillan, Vice President  
Don Mach, Treasurer  
Erin Slavik, Secretary  
Allen Hess, Director  
Suzanne Bredlau, Director  
Heather Nordhaus, Director  
Brittany Severin, Director

## **IN ATTENDANCE**

Terrie Brown, CMC - Katy  
Homeowners: See attached Sign In sheet

## **GENERAL SESSION**

Director Sander called the General Session to order at 6:33 p.m. with quorum established.

## **HOMEOWNERS/GUESTS TO ADDRESS THE BOARD**

Mr. Johnston from the 700 block of Endell Court was in attendance to discuss a room addition he was planning on adding to his home. With all information required for approval included in his presentation, Mr. Johnston was instructed to go ahead and apply for approval.

## **APPROVAL OF MINUTES:**

Director Mach motioned to approve the February 10, 2022, meeting minutes with correction. Director Bredlau seconded the motion. All were in favor.

### *Written:*

#### *Landscape*

Director Bredlau reported that all the new “free” trees were now installed, and approval was obtained to install bubblers to keep the trees watered.

Director Bredlau also noted that the tree for the late Director Wills had been selected. A Mexican Heather will be planted in his honor.

### *Correction:*

#### *Landscape:*

Director Bredlau reported that all the new “free” trees were now installed.

Director Bredlau also noted that the tree for the late Director Wills had been selected. A Mexican Sycamore will be planted in his honor.

## **COMMITTEE REPORTS**

### *Architectural Report*

The Architectural Report was presented in written form by Ms. Brown. Director Hess reported that approximately 22 applications had been submitted, all common for the time of year. Applications included fences, driveways, walkways, windows and roof replacements among others.

### *Community Relations*

Director Nordhaus stated that she had received information on a company that would process a community newsletter the same way as Krenek, using advertisements to pay for the cost of printing and mailing. Discussion followed.

An eblast will be sent out as a reminder for Heavy Trash Day as well as going out on facebook.

### *Environmental Control*

#### *Alleys*

Director Mach stated that there was nothing to add concerning the alleys.

#### *Park*

Director Slavik reported that the crushed granite would be added at the end of March at a cost of \$3,920.00, which is the same cost as last year. Discussion followed as to the cost and if it was needed. Director Severin motioned to approve the bid pending confirmation of cost and need. Motion was denied.

Director Slavik also stated that the library was up and running but in need a little touch up work. Discussion followed as to who to contact for the work.

Director Hess questioned what had happened to the flags that used to be installed along Kingsland Blvd. Discussion followed.

### *Landscape*

Director Bredlau gave a brief report, stating she had walked the park with Hermes from Custom Scapes to check the trash cans.

Director Bredlau questioned what could be done about apartment residents parking along Monkwood, making it difficult for vehicles to get through safely, including emergency vehicles. Director Mach suggested she contact the Precinct as there was nothing the association could do.

### *Newsletter*

Director Mach stated that he would be working with Ms. Timpanaro, writing several articles for the upcoming digital newsletter. Articles will include Heavy Trash Day and the need to submit an application prior to commencing any improvements upon a lot.

## **TREASURERS REPORT**

The February 28, 2022, Financial Report was presented in written form and reviewed by Director Mach. Director Mach stated that it appeared the budget was off and asked Ms. Brown to check and make any corrections.

## **MANAGEMENT REPORT**

### *Management Report*

The February Management Report was presented in written form for the board's review.

### *Action Item List*

The current list was presented in written form. All current actions were completed.

### *Board Decision Report*

The February Board Decision Report was presented for review. One property was forwarded to the attorney for further enforcement action. Director Mach motioned to approve action taken. Director Bredlau

seconded the motion. All were in favor.

## **OLD BUSINESS:**

### *Action taken Outside of Meeting*

No action was taken outside of the meeting.

### *Front Yard Playgrounds and Swings*

Guidelines prepared by Director Loftus were presented and reviewed. Director Mach motioned to adopt the guidelines as presented. Director Nordhaus seconded the motion. Six were in favor, two opposed. Discussion followed, questioning

why the two were opposed. Director Severin stated that she felt there was no need for the wording “non holiday” in the title, as it would be too confusing to the residents.

She also stated that “less is more” and that the section stating, “This is including, but not limited to...” Should be removed. Discussion followed. Director Mach motioned to approve the guidelines with the removal of “non holiday” from the title. Director Bredlau seconded the motion. Motion passed.

**NEW BUSINESS**

No new business was discussed.

**BIDS & CONTRACTS**

*Custom Scapes Est 1443 – Add Irrigation Bubblers to Newly Planted Trees*

Director Mach motioned to approve the estimate provided by Custom Scapes in the amount of \$1,820.00. Director Bredlau seconded the motion. All were in favor.

*Custom Scapes Est 1444 – Plant a 45 Gallon Mexican Sycamore Tree*

Director Mach motioned to approve the estimate provided by Custom Scapes in the amount of \$395.00. Director Bredlau seconded the motion. All were in favor.

**ADJOURNMENT:** There being no further business to come before the board, the General Session adjourned at 7:57 pm.

ATTEST \_\_\_\_\_

DATE \_\_\_\_\_

ATTEST \_\_\_\_\_

DATE \_\_\_\_\_