

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, March 9, 2023

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

Kristen Gilfillan, Vice President

Don Mach, Secretary

Brittany Severin, Treasurer

Erin Slavik, Director

Heather Nordhaus, Director

Suzanne Bredlau, Director

DIRECTORS ABSENT

David Sander, President

Allen Hess, Director

IN ATTENDANCE

Cassandra Perez, Chaparral Management

Sgt Felix and Deputy Flores, Pct 5 Constables

Homeowners: Fourteen homeowners were in attendance.

GENERAL SESSION

Director Gilfillan called the General Session to order at 6:31 p.m. with quorum established.

HOMEOWNERS/GUESTS TO ADDRESS THE BOARD

Sgt Felix and Deputy Flores were in attendance. Sgt. Felix stated that there was a SWAT standoff in the neighborhood with no injuries to any party reported. There were reports of two burglaries, a stolen vehicle which ended up being a repossession, and two criminal mischief calls. Sgt. Felix welcomed Deputy Flores back as she returned from maternity leave and will resume her scheduled shifts.

Several owners brought up various topics for discussion regarding the deed restriction committee, HOA dues, alleyway expenses, and a general email for the entire board rather than individual emails.

APPROVAL OF MINUTES:

The minutes of the February 9, 2023, meeting was presented to the board for review. Director Bredlau made a motion to approve the minutes as written. Director Slavik seconded the motion. All were in favor.

COMMITTEE REPORTS

Community Relations

Director Nordhaus reported that the Easter Egg Hunt will be held on April 1, 2023, at Rennie Park from 4:00 pm to 5:30 pm. It was also reported that the MUD will be working on the Rennie lift station next to the park in July or August.

Environmental Control

Alleys

Director Mach stated that the Withington alley was being worked on and a few others are coming up for repair.

Park

The bench installation was placed on hold due to the MUD project.

An owner requested an update regarding the "no trespassing" signage. Director Mach advised that they were awaiting to hear from the DA to provide proper language on the signage in order to prosecute.

Landscape

Director Bredlau reported that spring color is to be installed in mid-April.

Newsletter

No report given.

Yard of the Season

Director Bredlau stated that she will conduct yard of the season in mid-April.

TREASURERS REPORT

Director Severin reviewed the February 28, 2023, Financial Report stating that there is an increase in expenses due to violations and collections, however, operating expenses are on schedule.

MANAGEMENT REPORT

Management Report

The March Management Report was presented for the board’s review.

Board Decision Report

The Board Decision Report was presented for review.

OLD BUSINESS:

Heavy Trash Day

Director Mach advised that heavy trash day will be held on April 15, 2023, behind Nottingham Elementary. Hermes with CustomScapes will also assist with hauling trash for those who cannot take their heavy trash to the drop off site. Communications regarding times and registering with Hermes for assistance will be sent via eblast.

NEW BUSINESS

Board Member Expense Reimbursement

Director Mach explained that every year, the board will do a one time reimbursement of expenses such as travel, copies, paper, etc. rather than submitting receipts throughout the year. Director Mach made a motion to approve a \$100.00 expense reimbursement for each board member this year. Director Bredlau seconded the motion. All were in favor.

ACC Committee

Ben Perry expressed his interest in being on the ACC Committee. Director Mach made a motion to add Mr. Perry to the committee. Director Severin seconded the motion. All were in favor.

BIDS & CONTRACTS

Landscaping Contract Bids

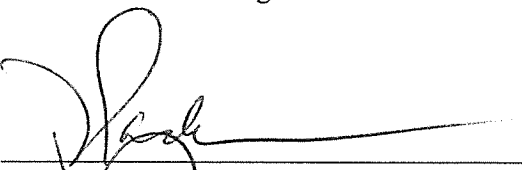
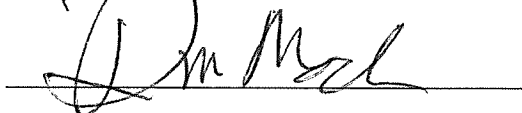
Ms. Perez reached out to three companies for bids and only received bids from CustomScapes and Maldonado Nursery & Landscaping for the board to review. Director Mach made a motion to accept the two-year contract from CustomScapes. Director Severin seconded the motion. All were in favor.

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 8:06pm.

The Executive Session was called to order at 8:09 pm.

Director Mach reviewed the delinquency report he prepared from Mr. Gainer’s status report.

ADJOURNMENT: There being no further business to come before the board, the Executive Session adjourned at 8:15 pm.

ATTEST 
ATTEST 

DATE 4/13/23
DATE 4/13/23