

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, May 12, 2022

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

David Sander, President
Kristen Gilfillan, Vice President
Erin Slavik, Secretary
Don Mach, Treasurer
Allen Hess, Director
Suzanne Bredlau, Director
Heather Nordhaus, Director

ABSENT

Brittany Severin, Director

IN ATTENDANCE

Cassandra Perez, Chaparral Management
Sgt. Staton and Officer Tran, Constables Office
Homeowners: See attached Sign In sheet

GENERAL SESSION

Director Sander called the General Session to order at 6:30 p.m. with quorum established.

HOMEOWNERS/GUESTS TO ADDRESS THE BOARD

Sgt. Staton was in attendance and reported that there were several burglary calls, nine suspicious person calls, thirteen suspicious vehicle calls, several alarm calls and three family disturbance calls. A brief discussion followed.

Mr. LeRoy Schiffauer addressed the board regarding his request for records which were requested back in December. Discussion followed. Director Sander provided Mr. Schiffauer with the requested information.

Mr. and Mrs. Castellanos were in attendance to ask the board for a variance on an ACC application. Mr. Castellanos explained that he submitted an application for approval to install a new half circle driveway in the front of their home. The application was denied and asked why if there are similar size lots that have half circle driveways on the same street. After discussion, the board asked Mr. and Mrs. Castellanos to re-submit their application for review.

APPROVAL OF MINUTES:

Director Mach motioned to approve the April 14, 2022, meeting minutes without correction. Director Bredlau seconded the motion. All were in favor.

COMMITTEE REPORTS

Architectural Report

The Architectural Report was presented to the board for review. Director Hess reported that approximately 23 applications were submitted for various items such as fences, roofs, paint, gutters, and pools.

Community Relations

Director Nordhaus reported that heavy trash day went very well and will be done again in the Fall with shredding. Director Nordhaus also discussed planning a summer pool party and a Fourth of July Parade.

Environmental Control

Alleys

Director Mach reported that the Kingsland alleys will be started on in the next week or so. Notification will go out to all owners.

It was reported that Triton Court has a broken curb with rebar sticking out of it. Director Mach will verify this.

Park

The memorial tree for Bob Wills has been planted and a plaque is being made. Director Bredlau asked that we notify her when dog waste bags are out so that she can have the waste stations restocked. New soccer goals are being ordered; they are currently on back order.

Landscape

Director Bredlau reported that the bubblers are on order for the new trees and that color change for the esplanades and flower beds has been completed.

Newsletter

Director Mach stated that the newsletter will reflect the new Association Managers information, upcoming events, and past dues.

Yard of the Season

Yard of the Season will begin next week.

TREASURERS REPORT

Director Mach reviewed the April 30, 2022, Financial Report stating that there were corrections that needed to be made. Ms. Perez provided the board with updated financials reflecting the corrections made as requested. Director Mach stated that he and Director Sander will go to Independent Bank to renew the expiring CD.

MANAGEMENT REPORT

Management Report

The April Management Report was presented for the board's review.

Action Item List

The Action Item list was presented for the board's review and was not discussed.

Board Decision Report

The April Board Decision Report was presented for review. The board voted to send four accounts to the attorney, clear one account, place two on hold, and give two others 30 more days to cure violations.

OLD BUSINESS:

Action taken Outside of Meeting

None.

The CMC Contract Addendum- Adding Approval of ACC's

The Addendum was provided to the board for review. Director Mach motioned to approve the addendum. Director Bredlau seconded the motion. All were in favor.

NEW BUSINESS

ACC Committee

Cindy Canevaro and Tim Setterlund volunteered to be on the ACC Committee. Director Bredlau made a motion to appoint Cindy Canevaro and Tim Setterlund to the ACC committee, Director Slavik seconded the motion. All were in favor.

BIDS & CONTRACTS

Insurance Bids

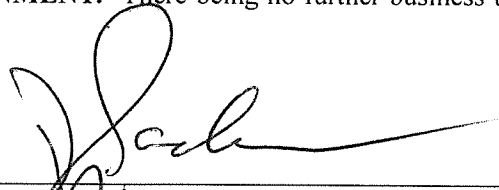
Director Hess stated that he requested bid specs from the previous manager and did not receive them. Ms. Perez stated that she would email the bid specs to Director Hess.

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 7:49 pm.

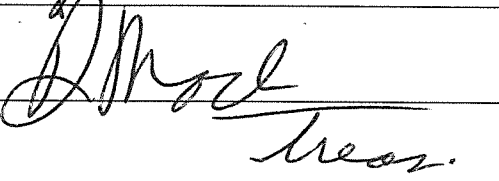
The Executive Session was called to order at 7:50 pm.

Director Mach reviewed the delinquency report he prepared from Mr. Gainers status report.

ADJOURNMENT: There being no further business to come before the board, the Executive Session adjourned at 8:01 pm.

ATTEST  _____

DATE 6/16/22

ATTEST  _____
treas.

DATE 6-16-22