

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, October 12, 2023

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

John Wood, President
Kristen Gilfillan, Vice President
Brittany Severin, Director
Misty Pierce, Director
Allen Hess, Director
Terry Curzadd, Director

DIRECTORS ABSENT

Heather Nordhaus, Secretary

IN ATTENDANCE

Telee Horacefield, Chaparral Management
Homeowners: nineteen homeowners were in attendance.

EXECUTIVE SESSION

The Executive Session was called to order at 6:07 pm.

Director Severin reviewed the legal status report prepared by Mr. Gainer. The Board reviewed and discussed the Deed Restriction report, tabled Board Decisions until the next meeting

The Executive Session was adjourned at 7:03 pm.

GENERAL SESSION

Director Wood called the General Session to order at 7:05 p.m. with quorum established.

GUESTS TO ADDRESS THE BOARD

Sargant Felix with Precinct 5 Constables was in attendance, reported calls dropped 15%, had 1 small house fire, and 75% of calls are for neighborhood checks

ELECTION OF OFFICERS

Director Wood made a motion to elect Director Severin as Treasurer, Director Curzadd seconded the motion, with majority vote of four (4) motion passed

APPROVAL OF MINUTES:

The minutes of the September 14, 2023, meeting was presented to the board for review. Director Wood made a motion to approve the minutes as written. Director Pierce seconded the motion. All were in favor.

TREASURERS REPORT

The September, 2023 financial report was presented for the Board's review.

MANAGEMENT REPORT

Board Decision Report

No decisions needed at this time.

Deed Restriction Summary

Management summarized the number of violations entered for the month of September.

RATIFY ACTIONS TAKEN OUTSIDE OF MEETING

The following items were ratified: Additional trailer for heavy trash day for \$500

OLD BUSINESS

Electronic Voting

After review and discussion, the Board has decided to not do electronic voting this year. They will revisit it for 2024

NEW BUSINESS

ACC Denial Hearing

XN9843044 – After discussion with the homeowner, they are going to resubmit their application for review and approval.

Absentee Ballot

The Board reviewed the draft Absentee Ballot

COMMITTEE REPORTS

Community Relations

Director Pierce reported heavy trash day is Saturday. The next event is cookies with Santa. More information to follow

Alleyways

Director Wood advised the repairs should be starting very soon, a resident requested pictures of the new concrete when complete.

Landscape

Westgreen, Cranfield and Kingsland will be discussed at the Oct 26th committee meeting. Cul-de-sacs will be addressed in 2024

Park

Nothing to report at this time, there are some projects in the works for 2024

Newsletter

Newsletter is in the works, hoping for a November completion date

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 8:28 pm.

ATTEST John T Wood

DATE 1-11-24

ATTEST _____

DATE _____

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, November 16, 2023

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

John Wood, President
Kristen Gilfillan, Vice President
Brittany Severin, Treasurer
Misty Pierce, Director
Terry Curzadd, Director
Heather Nordhaus, Secretary

DIRECTORS ABSENT

Allen Hess, Director

IN ATTENDANCE

Telee Horacefield, Chaparral Management
Homeowners: fourteen homeowners were in attendance.

EXECUTIVE SESSION

The Executive Session was called to order at 6:05 pm.

Director Curzadd reviewed the legal status report prepared by Mr. Gainer. The Board reviewed and discussed the Deed Restriction report, the board voted to send 3 violations to the attorney and close two.

The Executive Session was adjourned at 7:05 pm.

GENERAL SESSION

Director Wood called the General Session to order at 7:10 p.m. with quorum established.

GUESTS TO ADDRESS THE BOARD

Sargant Felix with Precinct 5 Constables was in attendance, reported calls decreased again this month, they received 320 calls. There were 2 vehicles broken into, 42 traffic stops and 60% of the calls are for neighborhood checks.

APPROVAL OF MINUTES:

The minutes of the October 12, 2023 meeting was presented to the board for review. There were 2 requested corrections to the minutes (attendance and number of votes cast for the majority vote passed election of officer). Minutes have been tabled for approval at next meeting.

TREASURERS REPORT

The October, 2023 financial report was presented for the Board's review.

MANAGEMENT REPORT

Board Decision Report

The Board voted to send 3 properties to the attorney for further action, and closed two violations.

RATIFY ACTIONS TAKEN OUTSIDE OF MEETING

There were no items to ratify at this time.

OLD BUSINESS

No old business at this time

NEW BUSINESS

2024 Budget

Director Wood motioned to approve the 2024 Budget with the following changes: Alleyway repairs decreased to \$75,000, Neighborhood Events increased to \$6,000 and Meeting Expense increased to \$1,000.00. Director Curzadd seconded the motion, all in favor, motion passed.

Alleyway Repairs

Director Wood presented a bid from JD Solutions for \$21,840.00 for alleyway repairs. Director Severin seconded the motion, all in favor, motion passed

COMMITTEE REPORTS

Community Relations

Director Pierce reported Donuts with Santa is scheduled for December 2 from 10-12.

Alleyways

Director Wood advised there are 2 remaining repairs scheduled for completion in 2023

Landscape

All cul-de-sacs have been reviewed, they are working on a plan for 2024 Yard of the season. Seasonal color changes should be completed on or around Dec 2

Park

MUD will be conducting repairs on water station by the swings, so there will be construction in the park. Director Nordhaus reported the volleyball nets need replacing. The nets can be purchased for \$140. Director Woo made a motion to approve 2 new volleyball nets, Director Pierce seconded the motion, all in favor. Motion passed.

Newsletter

Newsletter is in the final approval stages

Security

The next Security Committee meeting will be Jan 16, 2024, location TBD

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 9:29 pm.

ATTEST John T. Wood

DATE 1-11-24

ATTEST _____

DATE _____

Wood

1-11-24