

## Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, September 13, 2022

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

### DIRECTORS PRESENT

David Sander, President

Kristen Gilfillan, Vice President

Erin Slavik, Secretary

Don Mach, Treasurer

Heather Nordhaus, Director

Brittany Severin, Director

### DIRECTORS ABSENT

Suzanne Bredlau, Director

Allen Hess, Director

### IN ATTENDANCE

Cassandra Perez, Chaparral Management

Deputy Martin, Constables Office

Homeowners: See attached Sign In sheet

### **GENERAL SESSION**

Director Sander called the General Session to order at 6:30 p.m. with quorum established.

### **HOMEOWNERS/GUESTS TO ADDRESS THE BOARD**

Deputy Martin was present and advised that he did not have the current stats as he was filling in for Sgt. Felix who was out responding to a call.

Several homeowners were in attendance to raise concerns regarding safety and the increase in homeless people wandering the neighborhood and park area. Director Mach advised the homeowners that a trespass affidavit for the park was recently provided by the constable's office so that they can remove and or arrest those who are trespassing in the park.

Deputy Martin encouraged homeowners to continue to call the police if an issue arises so that they can address it.

### **APPROVAL OF MINUTES:**

Director Sander asked why there were no minutes for previous months. Ms. Perez informed him that this was because the last two meetings held had no quorum and were informational meetings only. Director Mach made a motion to approve the July 14, 2022, meeting minutes without correction. Director Servin seconded the motion. All were in favor.

### **COMMITTEE REPORTS**

#### *Architectural Report*

No report provided.

#### *Community Relations*

Director Nordhaus reported that Morgan's memorial bench in the park and two trees were to be added. Director Mach asked the board if they had information regarding another memorial bench that appeared in the park recently. No one was aware of where the bench came from.

*Environmental Control*

*Alleys*

Director Mach reported that work has been completed on the larger areas. There are still some areas pending completion.

*Park*

It was reported that the park lights are not on at night and the flags are needing to be replaced. Director Slavik stated that she will order new flags. Director Mach stated that he would drive by the park after the meeting to check on the lights.

*Landscape*

No report given.

*Newsletter*

Director Mach reported that the newsletter is now being emailed and will no longer be distributed by mail.

*Yard of the Season*

Director Servin will be doing Yard of the Season by the end of the month.

**TREASURERS REPORT**

Director Mach reviewed the September 30, 2022, Financial Report stating that we are ahead of the budget and that statements will be sent by mid-November or early December. Director Mach also mentioned that there are two CD's coming up for renewal between November and December and he and Director Sander will make arrangements to renew them.

**MANAGEMENT REPORT**

*Management Report*

The October Management Report was presented for the board's review.

*Board Decision Report*

The May Board Decision Report was presented for review. The board unanimously voted to send four (4) deed restriction violations to the attorney, and place one (1) on hold.

**OLD BUSINESS:**

*Alley Repairs*

Director Mach stated that the board voted on repairs via email and needed to rectify the decision during the meeting. Director Mach made a motion to approve the alley repairs. Director Sander seconded the motion. All were in favor.

**NEW BUSINESS**

*2023 Budget and Assessment Rate*

Director Mach made a motion to approve the 2023 Budget and Assessment rate of \$300.00. Director Sander seconded the motion. All were in favor.

*Trespass Affidavit for Rennie Park*

Sgt. Felix provided a trespass affidavit for Rennie Park. This affidavit will allow the constables to remove and or arrest anyone trespassing at the park.

**BIDS & CONTRACTS**

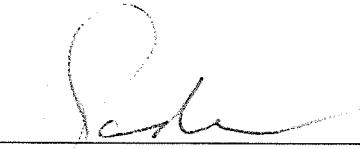
There were no bids or contracts to be discussed.

**ADJOURNMENT:** There being no further business to come before the board, the General Session adjourned at 8:20 pm.

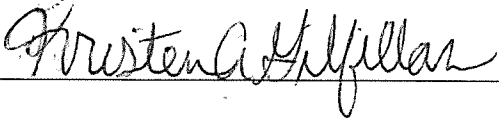
The Executive Session was called to order at 8:20 pm.

Director Mach reviewed the delinquency report he prepared from Mr. Gainer's status report.

**ADJOURNMENT:** There being no further business to come before the board, the Executive Session adjourned at 8:26 pm.

ATTEST 

DATE 11/10/22

ATTEST 

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