

Nottingham Country Community Association, Inc.
Meeting of the Board of Directors
Thursday, September 10, 2020

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

Don Mach, President
Kathryn O'Brien, Vice President
Horace Davies, Secretary
Allen Hess, Director
David Sander, Director
Kristen Gilfillan, Director
Suzanne Bredlau, Director
Robert Wills, Treasurer

IN ATTENDANCE

Terrie Brown, SCS Management Services
Deputy Rodriguez, Pct. 3 Constables Office

Homeowners: See attached Sign In sheet

GENERAL SESSION

Director Mach called the General Session to order at 6:30 p.m. with quorum established.

HOMEOWNERS/GUESTS TO ADDRESS THE BOARD

Constables Report

Deputy Rodriguez was in attendance reporting that there had been two (2) males going through the neighborhood knocking on resident's back doors, there had also been a report of a coyote spotted within the community. A brief discussion followed.

MINUTES:

The minutes of the August 13, 2020 meeting were approved with correction after a motion from Director Wills and a second motion by Director Bredlau.

Written:

Only one political sign and two school signs will be permitted...

Correction

Only one political sign per candidate and two school signs will be permitted....

SUMMARY OF EXECUTIVE SESSION

No summary was given.

COMMITTEE REPORTS (as presented):

- *Architectural Review*
Director Hess reported on the number and types of applications received. There was some discussion in reference to an application for a roof that was submitted.

- *Community Relations*
Director O'Brien stated that the "Heavy Trash Day" had been set up for October 24th, with the drop off location behind the Nottingham Elementary School. A notice was put on Facebook and the community Website.

Director Bredlau reported that she had spoken with Hermes from Custom Scape. At a cost of \$900.00 he would

be able to supply two (2) trucks with two (2) workers per truck, providing help for up to 25 residents. Residents needing his service would need to contact him three (3) days prior to the event to be placed on the list. Notice of this service will be sent out on an e-blast to residents.

- *Alleyways*

Director Wills reported that several alleys were being scheduled for repair. Work on these alleys has started today.

- *Park*

Director Davies reported that they had lost a light pole in the park, the pole had rusted out at the bottom and fell over. Director Mach brought up that there was graffiti found on a sign in the park area as well as on the MUD water tower.

- *Landscape*

Director Bredlau briefly mentioned Yard of the Season and noted that she had met with Hermes and requested he spruce up some of the esplanades, removing the knock out roses and planting something more fresh.

- *Newsletter*

Director Mach stated that a solicitation for directors would be placed in the next newsletter as well as being sent out on an email blast. Names would need to be submitted by October 15 to be placed on the ballot. Notices should be mailed out by the 2nd week of November announcing the December annual meeting to be held the 1st Tuesday in December.

FINANCIAL/TREASURER'S REPORTS

Director Mach pointed out that there was a new line item on the financials listed as "Prepaid", discussion followed noting the number of residents that have paid early for the 2021 assessments.

Also noted were two (2) CD's that will be renewing in November and December 2020. Directors Mach and Wills will look into renewing them.

ACTION ITEM LIST

The Action Item List was presented in written form and reviewed.

OLD BUSINESS:

No old business was listed.

NEW BUSINESS

SCS Management Contract

Director Mach stated that they would need to vote on the SCS contract and the term the board wished to approve. Director Wills motioned to approve a three (3) year contract, Director O'Brien seconded the motion. Floor was opened for discussion. Director Gilfillan suggested a possible one-year contract, rebidding the contract to have a better idea of costs available to them. Directors Hess and Davies were against a three (3) year contract since SCS is a new company now, discussion continued. Director Mach asked for a vote of those in favor of a three-year contract and then those against. Vote was three (3) opposed and five (5) in favor. The term of a three (3) year contract was approved.

Director Mach signed off on the contract requesting a copy of the executed contract.

A resident from the 400 block of Bauxhall Court addressed the board in reference to violation letters he and his mother had been receiving. Explanation was given as to the reason of the condition of the property. It was explained to the resident that neighbors had been complaining and that the Health Department had been called due to the condition of the property.

After discussion, the board agreed to all through the end of October to have the property cleared out with no additional letters for the violations.

Increase in the contract deputy contract was discussed. The increase is approximately 6% increasing the monthly payment by about \$1,500.00.

EXECUTIVE SESSION: The meeting was convened from the General Session at 7:11 p.m. and Executive Session called to order at 7:13 p.m.

LEGAL LIAISON REPORTS:

Director Mach reviewed several reports referencing collections. The attorney status report prepared by Michael Gainers office was provided in written form for the boards review.

There was discussion on signs placed in yards political signs are permitted as well as two school signs. All other will be sited.

DEED RESTRICTION REPORTS:

All accounts at "Board Decision" were authorized for attorney action. Ms. Brown will forward the accounts to the attorney.

ADJOURNMENT: There being no further business to come before the Board, Director Wills motioned to adjourn the meeting at 7:27pm. Director O'Brien seconded the motion. Meeting adjourned.

ATTEST *D Mach*

DATE 11-12-20

ATTEST *Kathy O'Brien*

DATE 11/12/20