

Nottingham Country Community Association, Inc.
Meeting of the Board of Directors
Thursday, November 14, 2019

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

Don Mach, President
Allen Hess, Vice President
Scott Murphy, Secretary
Robert Wills, Treasurer
Horace Davies, Director
Suzanne Bredlau, Director
Kathryn O'Brien, Director
David Sander, Director

IN ATTENDANCE

Terrie Brown and Cassandra Perez, SCS Management Services
Sgt Howard and Deputy Rodriguez, Constables Office

Homeowners: See attached Sign In sheet

GENERAL SESSION: Director Mach called the General Session to order at 6:30 p.m. with quorum established.

HOMEOWNERS/GUESTS TO ADDRESS THE BOARD

Sgt Howard and Deputy Rodriguez were in attendance. Sgt Howard announced that Deputy Rodriguez is now doing the evening shift. Sgt Howard stated that the number of traffic stops have decreased and noted that they will be monitoring the speeding issues on Park Bend. Discussion followed.

MINUTES: Director Sander motioned to approve the minutes of the October 10, 2019 Board Meeting without correction. Director Wills seconded the motion, all were in favor.

SUMMARY OF EXECUTIVE SESSION

No summary was given.

COMMITTEE REPORTS (as presented):

Architectural Review

Director Hess reviewed the October Architectural Review Report stating that there were approximately 14 applications approved. Most of the applications were submitted for items such as roof replacement, windows, and resurfacing sidewalks/driveways.

Community Relations

Director O'Brien stated that the Annual Winter Event will be held on December 6th. Food trucks are secured as well as a life size snow globe, photographer, movie-The Polar Express, and various refreshments will be provided.

Environmental Control

Alleys

Director Mach and Director Wills drove around the community and verified that the T where Rennie and Silbury meet is in need of immediate repair; Director Mach stated that the MUD has agreed to pay half of the cost for this repair. Director Mach mentioned that there is about \$60k-\$70k worth of alley repairs in various locations needing to be done, repairs are expected to be done this year.

Director Mach announced that a list is being made of streets and curbs in need of repairs and will be turned in to Pct. 3.

Parks

Director Davies reported that swings were replaced.

Landscape

Director Bredlau stated the “Yard of the Season” for Halloween was a success, five (5) homes were chosen. Director Bredlau also mentioned that sprinklers on Dering Ct need to be checked and a small deceased tree on Devereux Ct will need to be removed. Discussion followed.

Director Mach mentioned that the irrigation contract was coming up for renewal. Ms. Brown informed the Board that there will be no increase in cost. A brief discussion followed. Director O’Brien made a motion to renew the contract, Director Bredlau seconded the motion. All were in favor.

Website

Director Mach stated that he would like the 2018 Audit posted to the website.

MANAGEMENT REPORTS:

The Management Report was presented in written form for the Board’s review.

FINANCIAL/TREASURER’S REPORTS

The Financial Report dated October 31, 2019 was presented in written form for the Boards review.

ACTION ITEM LIST

The Action Item List was presented in written form for the Boards review. Director Mach did a review of the report and stated that two (2) items have been completed.

OLD BUSINESS:

No “Old Business” was discussed.

NEW BUSINESS

2019 and 2020 Audit

The Board was presented with a two (2) year audit engagement letter from the CPA firm. Director Murphy motioned to approve and Director O’Brien seconded the motion. All were in favor.

Alley Repairs

Director Mach discussed the need to repair the two (2) alleyways on Braidwood and the “T” on Rennie. Director Willis made a motion to approve the repairs, Director O’ Brien seconded. All were in favor.

Director Mach reported that the Mediation for the Skarritt Lawsuit will be held in December. A brief discussion followed. Director Hess motioned to counter sue Skarritt for not following deed restrictions. Director Bredlau seconded the motion, five (5) were in favor and three (3) opposed.

BIDS

No “bids” were reviewed.

EXECUTIVE SESSION: The meeting was convened from the General Session at 7:25 p.m. The Executive Session was called to order at 7:27 p.m.

LEGAL LIAISON REPORTS:

Director Mach reviewed several reports referencing collections. The attorney status report prepared by Michael Gainers office was provided in written form for the boards review.

DEED RESTRICTION REPORTS:

The Board Referral List dated October 23, 2019 was presented in written form for review. Three (3) properties were placed on Board hold and three (3) properties were cleared. All action taken was approved with a motion from Director Bredlau and was seconded by Director Willis. All were in favor.

ADJOURNMENT: There being no further business to come before the Board the meeting adjourned at 7:36 p.m.

ATTEST

DATE 1-16-20.

ATTEST

DATE 1/16/2020