

NOTTINGHAM COUNTRY COMMUNITY IMPROVEMENT ASSOCIATION, INC.
2018 ANNUAL MEETING MINUTES
November 20, 2018

The Nottingham Country Community Improvement Association, Inc., Annual Meeting of Members was held on the above date at the Mason Creek Community Center, 20201 Kingsland Blvd., Katy, Texas 77450.

CALL TO ORDER

Don Mach, President, called the meeting to order at 7:00 p.m. Terrie Brown of SCS Management Services, Inc. announced that quorum was established with homeowners present or represented by proxy.

WELCOME AND INTRODUCTIONS

Don Mach introduced himself as the President of NCCIA and welcomed all who were in attendance. Each of the following Board Members and guests introduced themselves: Allen Hess, Vice President; Scott Murphy, Secretary; Robert Wills, Treasurer; Horace Davis, Director; Kathryn O'Brien, Director; Suzanne Bredlau, Director; Terrie Brown and Cathy Jensen of SCS Management Services, Inc. and the Harris County Pct. #5 Constables.

CONSTABLE'S REPORT

Sergeant Goff presented a brief crime analysis report for 2018 reminding everyone that if they go on vacation to call for a "vacation watch", as it's very helpful. A reminder was given to notify the police if you see anything suspicious. There was a brief question and answer session where the vacation watch program was discussed in a little more detail, as was the problem of speeders.

2017 ANNUAL MEETING MINUTES

The 2017 Annual Meeting minutes were reviewed. Separate motions were made, seconded, and approved to accept the minutes as presented. All were in favor.

VOTE ON BY-LAW AMENDMENT

Don Mach reviewed the suggested changes in the By-Law amendment stating the largest change being the date of the annual meeting. All of the other changes were to bring the association in line with the new laws.

Michael Gainer, Association Attorney arrived and was introduced along with his assistant Melanie Gainer. Mr. Gainer spoke briefly in reference to the amendment changes stating that between 2011 and 2015 approximately 100 law changes were made. In turn these new laws made changes to the By-Laws, because of this it was recommended to amend/reinstate the By-Laws including all the new law changes making it easier to read and comprehend.

Director Mach called for motion to approve the amended By-Law. Motion was made and seconded by those present, all were in favor. No one was against.

FINANCIAL REPORT

Robert Wills presented the Financial Report stating that a Certified Audit is performed each year; a copy of which is included in the packet. The current Financial Report was presented in written form (included in the packet) to all membership present. Robert Wills stated that there were no major problems with the Association's finances at this time.

ARCHITECTURAL REVIEW COMMITTEE REPORT

Allen Hess stated that he processes all applications for exterior alterations to the properties based on the requirements of the Deed Restrictions and the Architectural Review Guidelines. These guidelines help with increasing and maintaining property values. Residents are to submit an application for review and approval prior to commencing the work.

COMMUNITY RELATIONS

Kathryn O'Brien, Community Relations Committee Chairperson, reported that the community events held during 2018 were very well attended. Quarterly events including Family Night Out and Food Truck Events were held. The next event will be held December 3rd with "Movie-In-The-Park".

CONTRACT DEPUTY PATROL COMMITTEE REPORT

Scott Murphy stated that there was a new Sgt working with the community as well as new deputies, all were becoming acclimated to the community. He also suggested residents call for the vacation watch stating that response time was usually 3 – 4 minutes.

ENVIRONMENTAL COMMITTEE REPORT

The Environmental Committee report was presented.

Alleyway Repairs/Maintenance – Robert Wills stated that the alley ways were not built to standard so repairs were needed. Since the increase of fees repairs have been caught up.

Nottingham Country Park – Horace Davies addressed park improvements stating that the fall cushion at the park had been replaced, as well as the soccer nets and the large table. Also noted was a major expense coming up to trim the trees.

LANDSCAPE COMMITTEE REPORT

Don Mach stated that the Christmas decorations should be up soon and requested Ms. Brown check on the final payment and when they were scheduled to be installed.

Suzanne Bredlau stated that she was over “Yard of the season” and was loving it! Residents were encouraged to put up their Christmas decorations for the decoration contest as they could win a gift certificate and have a sign posted in their yard.

WEB SITE COMMITTEE REPORT

Kathryn O’Brien gave a brief report on the website stating that it was being updated, no confidential information will be put on the website. A brief discussion followed.

NOMINATIONS AND ELECTION OF DIRECTORS

Don Mach explained that there are four Board Member positions available for two-year terms. He advised that Robert Wills, Scott Murphy, a vacant position and his terms had expired. It was explained that the three (3) incumbents were all running as well as Dave Sander, all were listed on the ballot.

The floor was opened for nominations. With no additional nominations offered a motion was made and seconded to close the nomination process. All were in favor. With four positions open and four nominees listed, motion was made and seconded to vote by acclimation. All were in favor.

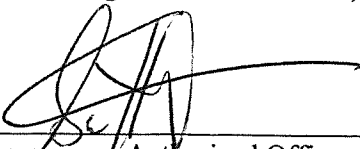
Robert Wills, Scott Murphy, Don Mach and Dave Sander were elected to the board. Each candidate gave a brief summary of their background and interest in serving on the Board.

MEMBERSHIP Q & A FORUM

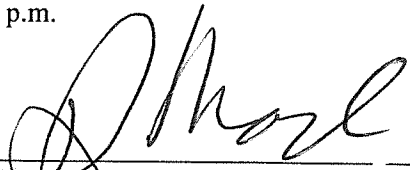
A general question and answer session took place. Topics of discussion, included, but were not limited to, additional mosquito spraying, where to dispose of hazardous materials and alleyways.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:05 p.m.


Secretary of Authorized Officer

12/3/2019
Date


President or Authorized Officer

12-3-19
Date